

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
NOVEMBER 18, 2021

BOARD MEMBERS PRESENT: Megan Coleman, President
Laurie Andrews, Treasurer
Shane Coleman, Member at Large

BOARD MEMBER ABSENT: None

MANAGEMENT REPRESENTATIVE: Deborah Mines, CMCA
Keystone Pacific Property Management, LLC

EXECUTIVE SESSION SUMMARY

- A. Legal Matters
- B. Executive Session Meeting Minutes from August 19, 2021, September 16, 2021 and October 20, 2021
- C. Hearings
- D. Delinquency Report

CALL TO ORDER

The General Session meeting of the Country Roads Maintenance Corporation was called to order at 6:04 p.m. via teleconference call.

PROOF OF NOTICE

Proof of Notice was recorded by Management.

HOMEOWNER FORUM

There were no homeowners present for homeowner forum.

RESIGNATION OF BOARD MEMBER/APPOINTMENT TO BOARD

A motion was made, seconded and carried to approve to accept the resignation of Laurie Andrews and to appoint Amy Frietas to the Board of Directors. **Motion carried 2/0**

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items on the consent calendar: **Motion carried 3/0**

- A. **Approval of General Session Minutes – RESOLVED**, to ratify the actions taken and to approve the minutes taken by Management from the September 16, 2021 General Session Board Meeting, as submitted.
- B. **Financial Statements – RESOLVED**, to accept the August 31, 2021 and September 30, 2021 financial statements in accordance with AB 2912, as submitted.

DELINQUENCY REPORT

There were no delinquency matters to discuss in General Session.

NEW BUSINESS

- A. **Proposed Rule Change** – Upon a motion made, seconded and unanimously carried to table the proposed rule change decision until January 20, 2022. **Motion carried 3/0**

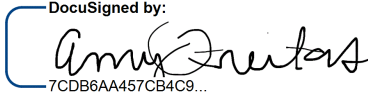
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B. Board Interest – The Board reviewed the email from a homeowner in regards to the vacant board position and would like to continue soliciting for additional board members.

C. Next Meeting Date – The next meeting will be January 20, 2022.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:14 p.m.

ATTEST:  _____
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DATE: 1/21/2022 | 3:37 PM PST _____